

Adele Elise Huffman

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EDUCATION

Boston College, Chestnut Hill, MA **Anticipated Graduation May 2027**
M.S., Sports Administration

Randolph-Macon College, Ashland, VA **May 2024**
B.A., *Communication Studies & English, Minors: Journalism, Ethics & Asian Studies*

NCAA DIII Women's Tennis Student-Athlete | Team Captain

- ODAC All Academic (four years), CSC Academic All-District, All-ODAC Singles & Doubles, Phil Stanton (athletic citizenship) Award

Cum Laude | Honors Program, Leadership Fellow Program, Sigma Tau Delta, Lambda Pi Eta, Order of Omega, Dean's List
Relevant study abroad:

- Taichung & Taipei, Taiwan, culture & videography courses | January 2024
- Banbury & London, England, photography & use of light courses | January 2023

SPORT EXPERIENCE

New England Patriots, Foxboro, MA **December 2025 - Current**
Guest Services Supervisor (part time)

- Lead and support guest services team including training staff
- Manage building operations and museum exhibits
- Oversee ticketing, cash handling, and donations

Guest Services Associate (part time) **October 2025 – December 2025**

- Assist visitors to the Patriots Hall of Fame and the Lighthouse by providing tours, answering questions

Harvard University, Cambridge, MA **August 2025 - Current**
Athletics Fan Experience (part time)

- In-game host for Crimson football and Men's and Women's basketball teams

Delaware North, Boston, MA **October 2025 – December 2025**
TD Garden Club Host (part time)

- Provide positive, polished, and prompt guest service to Boston Garden Society guests at Bruins and Celtics games, concerts, and other events

Boston Red Sox, Boston, MA **August 2024 – Current**
Day of Game Staff (part time)

- Provide extraordinary service to premium sales clients including tours, hospitality, other services as requested, culminating in internal customer service award
- Pre-game package preparation including working with inventory, making passes, suite prep

The Ridge Club, Sandwich, MA **June 2025 – October 2025**
Assistant Tennis Pro

- Marketed seasonal tennis program by providing private and group lessons
- Continued to help the club after closing the courts for the year by assisting with catering due to staffing issues

Winchester Indoor Lawn Tennis Center, Winchester, MA **August 2024 – June 2025**
Tennis Instructor

- Provided tennis lessons to Center's clients
- Used sales skills to build private lesson clientele

Cotuit Kettleers, Cape Cod Baseball League, Cotuit, MA

Sideline Reporter Intern

Summer 2024

- Sideline Reporter and Fan Engagement for Kettleers baseball team. 10th Inning interviews at: @officialkettleers
- Filmed pre-game interviews with players, post-game with coaches, and mid-inning with local sponsors

Willowbend Golf Club, Mashpee, MA

Cart Attendant

Summer 2024

- Aided wherever needed to ensure members received extraordinary service on and off the golf course

Randolph-Macon College, Ashland, VA

Marketing and Sports Ambassador

January 2022 – May 2024

- Videography/reporting/stats for all major sports
- Interviewed athletes in school produced “On Deck with Adele” segments
- Planned, filmed, and posted across all the college’s marketing and admissions departments social media accounts

WTVR CBS 6, Richmond, VA

Sports and News Intern

Fall 2023

- Filmed, cut and scripted Friday Night Football weekly/ A10 Women’s Basketball Championship
- Produced entire 11 pm news program at end of internship after working in all areas of newsroom

Chili Peppers Cosmic Baseball, Colonial Heights, VA

Emcee and Fan Engagement Intern

Summers 2022, 2023

- Co-emcee (2022) and Lead Emcee (2023) at all home games/ Photographer at away games
- Represented team at community events/ Sold team sponsorships and group ticket sales
- Wrote original scripts for all games, interacted with fans, designed and ran games for pre-game and mid-innings.

SKILLS & CERTIFICATIONS

Computer: Microsoft Office Suite, Adobe Premiere Pro, Adobe Photoshop | **Language:** Mandarin (conversational)

Work Samples: Instagram: @hittswithhuffman | YouTube: @adelehuffmansports, @officialkettleers

First Aid, CPR and AED | **PPR** (Professional Pickleball Registry) Certified Associate Coach | **RSPA** (Racquet Sports Professional Association) Tennis Professional Certification (in process)